

Health Fair 2014: Liver Disease: Prevention and Treatment Exhibitor Package

Organizers:

September 21, 2014 (Sunday)- Bonsor Recreation Complex
6550 Bonsor Avenue, Burnaby BC

The Health Fair 2014: Liver Disease: Prevention and Treatment is jointly organized by the Chinese Canadian Medical Society (BC), Chinese Canadian Dental Society of BC, and S.U.C.C.E.S.S.. Liver diseases increasingly affect Canadians, especially the Asian population. The main purpose of the Health Fair is to educate the Chinese Community on the prevention and treatment of liver diseases.

We expect an attendance of over 1,000 people. This will be a perfect opportunity for your organization to showcase information to a large number of people. We appreciate your organization's participation in the Fair by hosting a booth for our attendees.

The Health Fair, known in Chinese as “健康一日談”, is held annually since 1991 and has reached more than 30,000 people.

Key Facts

- Health Fair 2013 has seen more than 1,100 attendees
- The theme for this year (liver diseases) is expected to attract even more
- 100% of exhibitors were satisfied or very satisfied with Health Fair 2013
- 93.8% of exhibitors reported to have met their goals of exhibition
- Event venue is conveniently located near Metrotown

Who Should Exhibit?

- Health Care Providers
- Medical Organizations: doctors, nurses, dentists, chiropractors, etc.
- Safety and Disaster Preparedness Organizations
- Non-Profit organizations that serve the community

Booths

The Exhibit Hall for booths and health screenings will be in the gymnasiums, Basement Level. Floor Plan to be forwarded upon registration.

Exhibit Fee: \$100 for the first booth, \$50 for subsequent booths (Please make cheque payable to S.U.C.C.E.S.S. on or before August 1, 2014)

Each Booth Includes:

- 1 covered table
- 2 chairs
- Name badges for two exhibitor representatives

Note: Bonsor Recreation Complex does NOT have internet access. The booth space does NOT include lighting, carpeting, telephone line, audio-visual equipment and etc. Electrical outlets are very limited and are on first come first serve basis. Please indicate the number of outlets require on the Exhibitor Application Form.



Health Fair 2014:

Liver Disease: Prevention and Treatment

REGISTRATION DEADLINE	Friday, July 4, 2014
PAYMENT DEADLINE	Friday, August 1, 2014
FAIR HOURS	Sunday, September 21, 2014 9:30am to 4:00pm
SET-UP	Sunday, September 21, 2014 8:30am to 9:15am
TAKE-DOWN	Sunday, September 21, 2014 4:00pm to 4:30pm

TERMS AND CONDITIONS:

THE FOLLOWING TERMS AND CONDITIONS APPLY TO ALL EXHIBITORS:

Cancellation Fees

Once an application is accepted, withdrawal will not be allowed as a general rule and cancellation fees will apply.

Booth Arrangements

Health Fair Planning Committee will assign booths in line with the overall Health Fair plan in considerations of the types of booths, number of booths and audience flow. A floor plan will be available one week before the Fair day.

Decoration of the booths is to be carried out by the exhibitors and all decorations must allow for ease of access for all participants.

Not included in Exhibit Fee

1. Advertising (other than indicated for Exhibitor promotions).
2. Damage insurance for the exhibits and etc.
3. Renovating exhibits and decorations.
4. Expense for injuries arising during exhibition or while transporting equipment.
5. Other expenses not included in the exhibitor package.

The Exhibitor:

1. Shall not advertise goods/services other than those of the exhibitor in the regular course of service/business
2. No selling of goods and services on site.
3. Must wear a name badge at all times.
4. Shall not take down booth display before 4:00 pm.

Terms & Conditions:

1. Exhibitors who cancel 30 days or less for any reason prior to the Fair date will be required to pay 100% of exhibit fees. Failure to appear at the Fair does not release exhibitor from responsibility for payment of the full cost of the space rented.
2. The Exhibitor agrees not to sell any services or products in the Fair.
3. In the event that the Exhibitor's cheque is returned by the bank due to insufficient funds, a \$25 administration fee will be charged to the Exhibitor.
4. Exhibitors agree to attend their booth(s) at all times during the Fair hours by a qualified person.

For questions or enquires; please contact

Cici Niu
Health Fair Planning Committee
S.U.C.C.E.S.S.
Office: 604-558-4909 ext. 122
Email: cici.niu@success.bc.ca

Please make cheque payable to S.U.C.C.E.S.S.

Send the cheque to the following address.

S.U.C.C.E.S.S.- Health Fair 2014

Attn: Jacky Leung

570-1333 West Broadway

Vancouver, BC V6H 4C1

Receipt will be forward upon confirmation of registration.

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EXHIBITOR REGISTRATION FORM

Organization/Agency: _____

Contact: _____

Telephone No. _____ Fax: _____

Email address: _____

Will you be bringing any equipment that requires electrical outlet? Yes _____ No _____

If yes, how many electrical outlets are required?

(Electrical outlets are limited, they will be provided on a first come first served basis.)

Number/names of representatives per booth and languages spoken:

Remarks:

FEE

 1 Booth at \$100 per booth, Booth(s) at \$50 per booth = \$ _____

(Payment is due on or before August 1, 2014)

Total: \$ _____

Please return your completed Application Form by mail or fax to:

Cici Niu
Health Fair Planning Committee
S.U.C.C.E.S.S.
570-1333 West Broadway
Vancouver, BC V6H 4C1
Fax: 604-558-4904